

# Independent Assessor Guidance Sheet

This sheet aims to give guidance and clarity to all those who may fulfil the role as an Independent Assessor for candidates who are undertaking a Sports Leaders UK qualification.

As the Independent Assessor you will have been asked to make an assessment decision upon a candidate whilst they are undertaking their demonstration of leadership skills. It is most likely that you will fulfil your duties whilst observing the candidate leading all or part of an activity session.

As the Independent Assessor you must understand and be able to recognise the skills and knowledge that a candidate is demonstrating. Plus, you must be able to make reliable and consistent judgements about the candidate's performance.

You may only see the candidate leading for a small amount of time, maybe 15 minutes or part of the total of their demonstration time. This is fine. All we ask is for you to make a decision about their competence as a leader based on the suggestions below:

## ***In your opinion was the candidate well prepared?***

One of the fundamental elements of any leadership course is understanding how to organise an activity. All candidates will have been taught how to prepare for their session. This will include:

- What to think about before their session starts – structure of the session, ability of the participant, duration of the session, number of participants.
- What they will require for their activity – space and facilities, equipment, any assistance.
- How to organise activities within their session – moving from one activity to the next to maintain flow and pace, how to pick teams, when to give out equipment.

## ***Did they communicate effectively with the participants?***

All the best plans will be wasted if the candidate is unable to communicate to their participants what they want them to do. Whilst leading their session the candidate should use a variety of different communication skills for example, nice clear instructions, demonstrations, signals and gestures, visual aids.

## ***Did they portray a positive attitude whilst leading?***

Every Sports Leaders UK candidate should be a positive role model. During their demonstration of leadership they should display positive qualities. For example, being friendly and approachable, dressing appropriately, interacting with participants, using appropriate language.

## ***Did they show tolerance and empathy towards those they were leading?***

Having a plan and being able to communicate it to participants in a positive way will of course be the primary aim of a candidate's session. However, in order for the participants to really get the most out of the session the candidate will need to show tolerance and empathy to those they are leading. The candidate should be aware of the needs of the participants and take time to explain to those who do not understand.